

URGENT — Please Open Immediately.

<<FirstName>> <<MiddleName>> <<LastName>> <<Address1>> <<Address2>> <<City>>, <<StateProvince>> <<PostalCode>> <<INTELLIGENT MAIL BARCODE>

<<Date>> (Format: Month Day, Year)

## Dear <<FirstName>> <<MiddleName>> <<LastName>>,

This letter is to notify you of the loss of your personally identifiable and protected health information, and Science Applications International Corporation's (SAIC) offer to you of free credit monitoring and restoration services for the period of one year.

SAIC is a government contractor supporting the TRICARE Management Activity (TMA). On September 14, 2011, a SAIC employee reported that computer backup tapes containing your information were stolen from his vehicle in San Antonio, Texas. Backing up your information to these tapes and transporting them for storage in a remote location is a routine procedure to save important data and is a specific contract requirement for SAIC. Upon discovery of the theft, we promptly notified law enforcement and designated government agencies.

The information contained on the tapes may include names, Social Security Numbers, addresses, dates of birth, phone numbers, appointment information, diagnoses, treatment information, laboratory tests, radiology results, prescriptions, provider names, provider locations and other patient data, but does not include any financial data, such as credit card or bank account information.

The chance that your information could be obtained from these tapes is low since accessing, viewing and using the data requires specific hardware and software. We engaged law enforcement to attempt to recover the stolen backup tapes.

At this time, we have no evidence to indicate the data on the backup tapes has been accessed, viewed or used by others in any way. However, we know how concerned you may be and to assist you, SAIC is providing you with a free, one-year membership in Kroll Inc.'s ID TheftSmart™ service. You will have twelve months from the date of this letter to sign up for this service, which will provide you with access to:

**Enhanced Identity Theft Consultation and Restoration.** Licensed Investigators who understand the problems surrounding identity theft are available to answer your questions and offer their expertise regarding any concerns you may have. If your name and credit are affected by this incident, your investigator will work with you to help restore your identity to pre-theft status.

**Continuous Credit Monitoring.** Monitoring alerts make you aware of key changes, using data from your Experian credit file that could indicate the kind of unauthorized activity commonly associated with identity theft and fraud. Your authorization is required (see below).

Information about addressing potential identity theft and these free services is enclosed. We also recommend that you consider accessing the web site of the Federal Trade Commission at http://www.ftc.gov/bcp/edu/pubs/consumer/idtheft/idt04.shtm. This site provides other valuable information regarding actions that can be taken now or in the future, should any problems develop.

We take this potential data compromise very seriously and deeply regret that this incident occurred. Should you have any questions or concerns regarding this incident, please contact our Incident Response Call Center, Monday through Friday from 9 a.m. to 6 p.m. Eastern Time at the following numbers: **United States, call toll free: (855) 366-0140; International, call collect: (952) 556-8312**. Please use the following identification number when calling << MembershipNumber>>.

Sincerely,

Walter P. Havenstein Chief Executive Officer

## **HOW TO ACTIVATE CREDIT MONITORING SERVICES**

To receive online credit services, please visit <u>www.idintegrity.com</u> to complete your authorization. If you would prefer to order and receive your credit services through the mail, please fill out and return the enclosed Consumer Credit Report and Credit Monitoring Authorization Form. Note, however, if you fill out and return the authorization form to receive credit services through the mail, you cannot sign up online.

To be eligible for the credit monitoring service, you need to be over the age of 18 with credit established in the U.S., have a Social Security Number issued in your name, and have a U.S. residential address associated with your credit file. If you meet this above criteria, please read the following instructions to start your credit monitoring service.

- 1. Go to <a href="www.idintegrity.com">www.idintegrity.com</a>, where you need to: Provide the identification number included with this letter; Insert your last name; and authenticate your online registration with the zip code from the address to which this letter was sent. If the letter was sent to a non-U.S. address, use "00000" for a zip code.
- 2. Once you click "continue" to sign up, please update your demographic information to your permanent residential U.S. address.

## **IDENTITY THEFT PREVENTION INFORMATION & U.S. STATE DISCLOSURES**

Monitor Credit Reports, Monitoring Alerts and Accounts: When you receive credit reports, monitoring alerts and account statements, you should remain vigilant for incidents of fraud and identity theft by looking them over carefully and monitoring them for unauthorized activity. For example, look for accounts you did not open, unauthorized purchases, inquiries from creditors that you did not initiate and personal information that you do not recognize, such as a home address or Social Security number. If you have concerns, call the credit reporting agency or provider of your account at the telephone number on the credit report or account statement. If you do find suspicious activity on your credit reports, you may contact Kroll using the toll-free telephone number listed in the accompanying letter. You may also call your local police or sheriff's office to see if you may file a police report of identity theft and to obtain a copy of the police report. In the Commonwealth of Massachusetts, you have a right to obtain a police report if you are a victim of identity theft. Potentially, you may need to give copies of the police report to creditors to clear up your records.

<u>The Federal Trade Commission as a Resource:</u> The FTC provides guidance to help you deter, detect and defend against identity theft. You also may report suspected identity theft to the FTC.

Obtain Free Credit Reports: Even if you do not find any signs of fraud on your reports, we recommend that you check your credit report regularly. Each of the three credit reporting agencies must provide you annually with a free credit report, at your request made to a single, centralized source for the reports, Annual Credit Report.com. You are not required to order all three reports at the same time; instead, you may rotate your requests so that you can review your credit report on a regular basis. In addition, many states (e.g., lowa, Maryland, Michigan, Missouri, North Carolina, Oregon, Vermont and West Virginia) have laws that require the credit reporting agencies to provide you with a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account.

Fraud Alert: You may ask the credit reporting agencies to place "fraud alerts" in your file to let potential creditors and others know that you may be a victim of identity theft. A fraud alert can make it more difficult for someone to get credit in your name because it tells creditors to follow certain procedures to protect you. It also may delay your ability to obtain credit. You may place a fraud alert in your file by calling just one of the three credit reporting agencies. As soon as that agency processes your fraud alert, it will notify the other two, which then also must place fraud alerts in your file. An initial fraud alert stays in your file for at least 90 days. An extended alert stays in your file for seven years. To place either of these alerts, a credit reporting agency will require you to provide appropriate proof of your identity, which may include your Social Security number. If you ask for an extended alert, you will have to provide an identity theft report. An identity theft report includes a copy of a report you have filed with a federal, state, or local law enforcement agency.

Security Freeze: You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans and services from being approved in your name without your consent. To place a security freeze on your credit report, you may be able to use an online process, an automated telephone line or a written request. If you choose to send a request to a consumer reporting agency by certified mail, overnight mail, or regular stamped mail. The following information must be included when requesting a security freeze: (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue. The consumer reporting agency may charge a fee of up to \$5.00 to place a freeze or lift or remove a freeze, unless you are a victim of identity theft or the spouse of a victim of identity theft, and you have submitted a valid police report relating to the identity theft incident to the consumer reporting agency. You may place a security freeze at any one or more of the following consumer reporting agencies:

For residents of Iowa, Oregon, Maryland, and North Carolina: Iowa state law advises you to report any suspected identity theft to law enforcement or to the state's Attorney General. Oregon state law advises you to report suspected identity theft to law enforcement and the Federal Trade Commission. The Maryland and North Carolina Offices of the Attorneys General will provide you with information about the steps you can take towards preventing identity theft:

Maryland Office of the Attorney General Consumer Protection Division 200 St. Paul Place Baltimore, MD 21202 1-888-743-0023 www.oag.state.md.us North Carolina Office of the Attorney General Consumer Protection Division 9001 Mail Service Center Raleigh, NC 27699-9001 1-877-566-7226 www.ncdoj.com

## Contact Information for the FTC and the Credit Reporting Agencies:

Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, NW Washington, DC 20580 1-877-IDTHEFT (438-4338) www.ftc.gov/bcp/edu/microsites/idtheft/ Annual Credit Report.com Annual Credit Report Request Service P.O. Box 105281 Atlanta, GA 30348-5281 www.annualcreditreport.com 
 Equifax
 Experian

 P.O. Box 740241
 P.O. Box 2104

 Atlanta, GA 30374
 Allen, TX 75013

 1-800-685-1111
 1-888-397-3742

 www.equifax.com
 www.experian.com

 Experian
 TransUnion

 P.O. Box 2104
 P.O. Box 2000

 Allen, TX 75013
 Chester, PA 19022

 1-888-397-3742
 1-800-888-4213

 www.experian.com
 www.transunion.com